

## **United Kingdom Micromouse and Robotics Society Draft Constitution**

### **1. Name**

The name of the Society is “United Kingdom Micromouse and Robotics Society” (UKMARS).

### **2. Aims**

The aims of the Society are:-

- 3 To promote Micromouse and hobby robotics in the U.K. In particular to ensure that a suitable number of public competitions or other events happen each year.

### **3. Membership**

- People are eligible to become and remain members of the Society provided that they:
  - a. support the aims of the Society; and
  - b. agree to abide by its constitution and rules; and
  - c. refrain from acting in any way detrimental or prejudicial to the interests of the Society; and
  - d. are aged 16 or over.
- Satisfaction of the eligibility criteria shall be determined:
  - a. in the first instance by the Secretary; and
  - b. if any objection is raised by a member as to the Secretary’s decision then by the Chairman, following a consultation of the committee; and
  - c. if any further objection is raised by a member as to the Committee’s decision then by a vote of the membership.
- The Secretary shall appoint eligible people as new members upon application and payment of annual subscription.
- Membership will be terminated by the Secretary if a member:
  - a. Fails to pay the annual subscription; or
  - b. ceases to eligible for membership; or
  - c. makes a request to resign in writing
- The rights, privileges, and liabilities of each member shall be personal to themselves and not in any circumstances be transferable.

### **4. Committee**

1. The Committee shall consist of the following offices:
  - a. Chairman
  - b. Secretary
  - c. Treasurer
2. The function of the committee shall be:
  - a. To organise and convene special, and annual general meetings as required; and
  - b. To manage the finances of the Society including but not limited to: raising funds, disbursing money necessary for the business of the Society, and maintaining a bank account for the Society; and
  - c. To receive and act on resolutions made at special and annual general meetings; and
  - d. To handle all other matters pertaining to the day to day running of the Society and/or affecting the interests of its members
3. Committee meetings:

- a. shall be held at times and places and by methods agreeable to all members of the Committee; and
  - b. Shall take place with sufficient frequency to coordinate the effective running of the society.
4. The Committee may appoint up to three additional members as required.
5. Elections for the committee offices shall be held:
  - a. at the first meeting of the Society; and
  - b. at each annual general meeting; and
  - c. at special meetings convened following an official vacancy
6. When an election is held, any member may stand for office.
7. Each Committee office shall be elected in separate ballot per the voting rules.
8. A member ceases to be part of the Committee:
  - a. at the annual general meeting following their most recent election, if they are not re-elected; or
  - b. for non-elected appointed members, at the discretion of the Committee; or
  - c. if a resolution is passed to that effect; or
  - d. upon their ceasing to be a member of the Society; or
  - e. upon their resignation
9. Any property held in trust or managed by a committee member on behalf of the Society must be transferred to their successor on conclusion of the member's term in office.
10. If an elected committee member resigns then the Committee shall appoint a temporary replacement until the next general meeting when a new committee can be elected.

## 5. Meetings

1. Meetings organised by the society, other than committee meetings, shall fall into one of the following types:
  - a. special meeting
  - b. annual general meeting
2. The Committee shall arrange a special meeting:
  - a. at their discretion; or
  - b. when requested in writing by at least one-third of the members
3. The Committee shall arrange one annual general meeting each subsequent calendar year following the first meeting, leaving no more than 15 months between meetings.
4. The Committee shall give a minimum of 30 days notice of an annual general meeting.
5. The Committee shall give a minimum of 15 days notice of a special meeting.
6. The Secretary shall:
  - a. keep minutes of all meetings; or
  - b. nominate a substitute minute-keeper if they cannot attend a meeting.

## 6. Voting

1. Votes may take place for the following purposes:
  - a. election of committee members
  - b. resolution of a dispute regarding the membership eligibility criteria
  - c. amending the constitution
  - d. passing resolution binding on the Committee
  - e. dissolving the Society
  - f. any other purpose
2. When a ballot is held, each member is entitled to cast a single vote either:

- a. at the meeting where voting takes place; or
  - b. by proxy, having nominated a member to serve as proxy and informed the Secretary of this prior to the meeting taking place
  - c. by post or email to be received by the secretary at least 7 days before the meeting.
3. Each member shall be entitled to one vote per ballot.
  4. Except where the stipulated otherwise in this constitution, the outcome of any vote shall be determined by simple majority.
  5. If a vote is tied then the Chairman shall:
    - a. cast an additional vote to break the tie; or
    - b. have nominated a substitute tie-breaker if they cannot attend a vote in person

## 7. Amendments

1. The constitution may only be amended if:
  - a. Three-quarters of the members have voted on the amendment; and
  - b. Two-thirds of the vote is in favour for the amendment.
2. Constitution sections entitled “Amendments” and “Dissolution” shall not be amended

## 8. Dissolution

1. The Society may be dissolved by a vote of the members if:
  - a. Three-quarters of the members have voted on a resolution to that effect; and
  - b. Two-thirds of the vote is in favour of dissolution.
2. In the event of dissolution of the Society, the assets of the Society shall be:
  - a. used to settle any outstanding debts; and only then
  - b. given to another organisation with similar aims.